

View Past Drives

The screenshot shows the 'My Account Homepage' for a user named Karen. The page includes a navigation menu on the left with the following items: Account Homepage, View Donors, Send Emails, Past Drives (highlighted with a red arrow labeled '1'), View Stats, Switch Sponsor Group, Change Password, Help, and Logout. The main content area displays the user's active sponsor as 'American Red Cross of Greater Kalamazoo', contact information for Karen Ford, and a 'My Badge' for 'BLOOD DRIVE COORDINATOR'. Below this, there is a section for 'Upcoming Drives' with a table of scheduled events:

Date	Time	Site Name	Appointments Scheduled	Total Slots	Progress	Schedule a New Appointment
8/25/2011	01:00 PM - 07:00 PM	American Red Cross	0	54	0%	Schedule a new appointment
9/8/2011	12:00 PM - 06:00 PM	American Red Cross	3	30	10%	Schedule a new appointment
9/22/2011	01:00 PM - 07:00 PM	American Red Cross	0	54	0%	Schedule a new appointment

Below the table is a section for 'Past 3 Most Recent Drives' with a note that donations will not be displayed until 2-3 business days after the drive ends. A table header is visible with columns: Date, Time, Drive, Appointments Scheduled, Total Slots, and Donations.

1. Log in to the BDC web account. Select **Past Drives** on the *Account Homepage*.

The screenshot shows the 'Past Drives' page. It includes a navigation menu on the left with items: Account Homepage, View Donors, Send Emails, Past Drives, View Stats, Switch Sponsor Group, Change Password, Help, and Logout. The main content area features a search form with the following elements:

- A red arrow labeled '2' points to the 'From Date*' field.
- A red arrow labeled '3' points to the 'To Date*' field.
- A red arrow labeled '4' points to the 'Submit' button.

Below the search form is a grid of links organized into six columns: Red Cross Information, Donating Blood, Learn About Blood, Hosting a Blood Drive, For Hospitals, and Engage with Us. Each column contains several sub-links related to its category.

2. The *Past Drives* page is displayed. Type the date from which the search should begin in the *From Date* field.
3. Type the date on which the search should end in the *To Date* field. **Note:** *From Date* and *To Date* should be dates in the past.
4. Click [Submit].

View Past Drives



The need is constant. The gratification is instant. Give blood.™

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American Red Cross

Donating Blood | Learn about Blood | Hosting a Blood Drive | Volunteer | For Hospitals

Sponsor: American Red Cross of Greater Kalamazoo

Past Drives

Please note that it will take at least 2 to 3 business days to display the most recent drive results.

Past Drives for American Red Cross of Greater Kalamazoo

Site Name	View Drive or Print Schedule	Total Target	# Appointments Scheduled	# Presented Donor	# Donations
American Red Cross	6/10/2010	48	0		0
American Red Cross	6/24/2010	36	0		0
American Red Cross	7/8/2010	48	0		0
American Red Cross	7/22/2010	48	0		0
American Red Cross	8/12/2010	48	0		0
American Red Cross	8/26/2010	72	0		0
American Red Cross	9/9/2010	48	0		0
American Red Cross	9/23/2010	48	0		0
American Red Cross	10/14/2010	48	0		0
American Red Cross	10/28/2010	48	0		0
American Red Cross	11/10/2010	54	0		0
American Red Cross	11/24/2010	36	0		0
American Red Cross	12/9/2010	48	0		0
American Red Cross	12/30/2010	48	0		0
American Red Cross	1/13/2011	48	0		0
American Red Cross	1/27/2011	42	0		0
		768	0	0	0

* Please note drive results will only go back from 8/16/2009

[Print Report](#)

5. View the *Past Drives* search result displayed for the specified time period. Click **[Print Report]**.

Please note that it will take at least 2 to 3 business days to display the most recent drive results.

Account Home | View Donors | Send Emails | Past Drives | View Stats | Switch Sponsor | Change Password | Help | Logout

My Past Drives

Please note that it will take at least 2 to 3 business days to display the most recent drive results.

Past Drives for American Red Cross of Greater Kalamazoo

Site Name	Date	Total Target	# Appointments Scheduled	# Presented Donor	# Donations
American Red Cross	6/10/2010	48	0		0
American Red Cross	6/24/2010	36	0		0
American Red Cross	7/8/2010	48	0		0
American Red Cross	7/22/2010	48	0		0
American Red Cross	8/12/2010	48	0		0
American Red Cross	8/26/2010	72	0		0
American Red Cross	9/9/2010	48	0		0
American Red Cross	9/23/2010	48	0		0
American Red Cross	10/14/2010	48	0		0
American Red Cross	10/28/2010	48	0		0
American Red Cross	11/10/2010	54	0		0
American Red Cross	11/24/2010	36	0		0
American Red Cross	12/9/2010	48	0		0
American Red Cross	12/30/2010	48	0		0
American Red Cross	1/13/2011	48	0		0
American Red Cross	1/27/2011	42	0		0
		768	0	0	0

[Print Report](#)

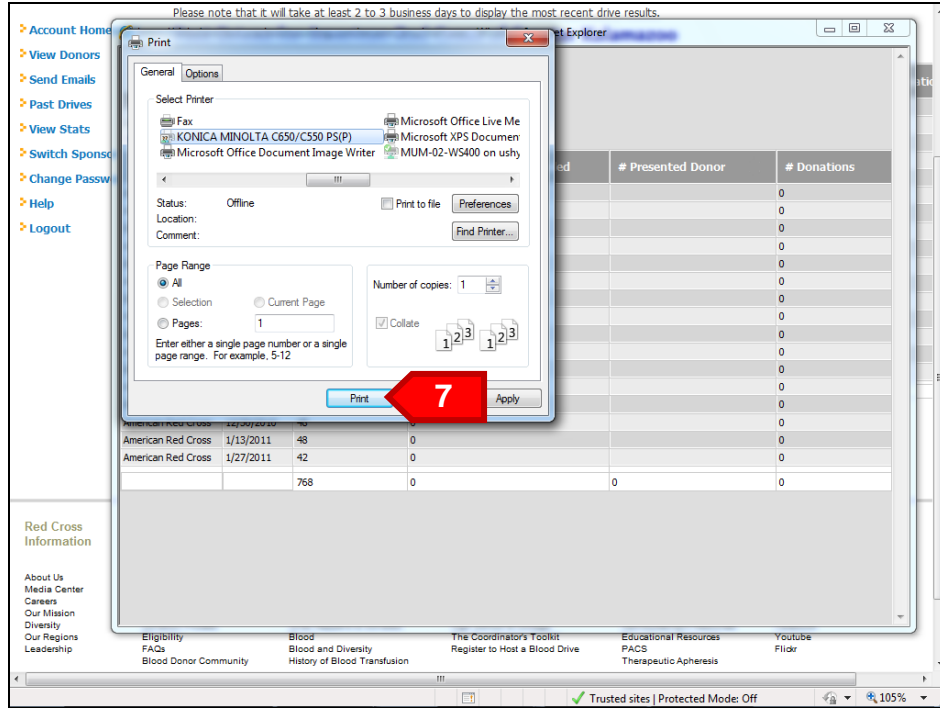
Red Cross Information

About Us | Media Center | Careers | Our Mission | Diversity | Our Regions | Leadership

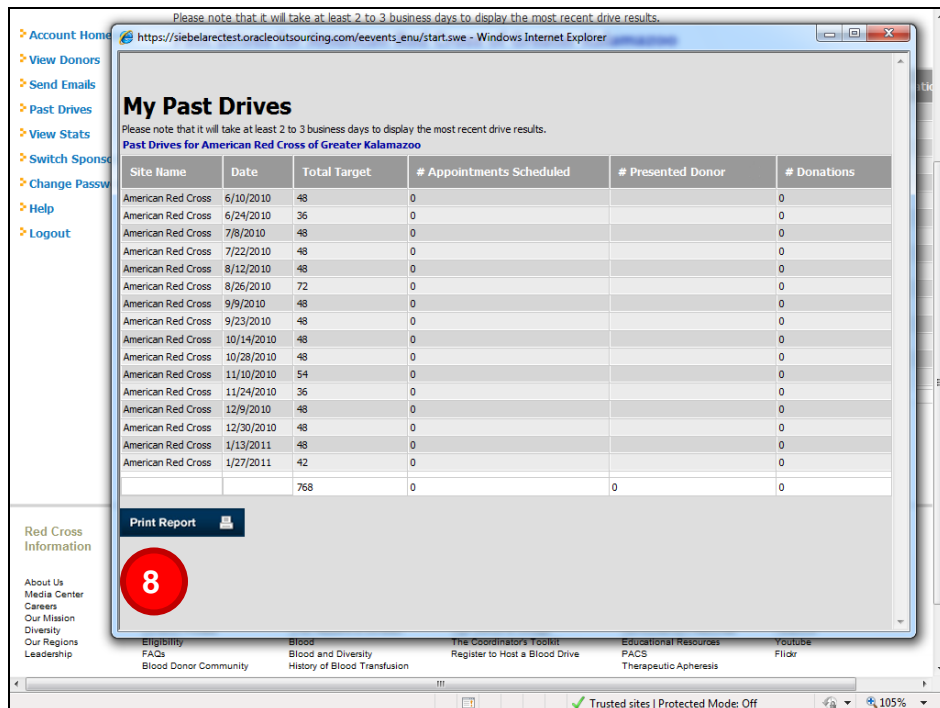
Eligibility | Blood Donor Community | Blood and Diversity | History of Blood Transfusion | The Coordinator's Toolkit | Register to Host a Blood Drive | Educational Resources | PACS | Therapeutic Apheresis | YouTube | Flickr

6. Click **[Print Report]**.

View Past Drives



7. Click [Print].



8. The Past Drives have been displayed and printed.