1. Log in to the DRR web account. Select **Past Drives** on the Account Homepage.

2. Type the date from which the search should begin in the **From Date** field.

3. Type the date on which the search should end in the **To Date** field.
4. Click [Submit].
**Note:** From Date and To Date should be dates in the past. The search can be further narrowed by Sponsor, Site Name or Keyword fields.

5. View the past Drives search result displayed for the specified time period, on the Past Drives page.